

1. Purpose

ASC-Accredit is committed to protecting the confidentiality of all information obtained or created during the performance of accreditation activities. This policy outlines our commitment to confidentiality and the measures we have in place to ensure that all information is handled with the utmost care and discretion.

2. Scope

This policy applies to all personnel, including employees, contractors, and committee members, who have access to confidential information. It covers all information obtained or created during the accreditation process, including information about our clients, their patients, and their business operations.

3. Confidentiality Obligations

All personnel are required to sign a confidentiality agreement and are legally and ethically bound to protect the confidentiality of all information they access. This obligation continues even after their relationship with ASC-Accredit has ended. We do not disclose any confidential information to third parties without the prior written consent of the client, except as required by law.

4. Information Security

We have implemented appropriate technical and organizational measures to protect confidential information from unauthorized access, use, disclosure, alteration, or destruction. This includes physical security measures, access controls, and data encryption.

5. Release of Information

ASC-Accredit will not disclose confidential information about a specific client to any third party without the client's written consent. However, we may be required to release information by law or by a court order. In such cases, we will notify the client of the request, unless prohibited by law.

6. Publicly Available Information

Information that is already in the public domain is not considered confidential. ASC-Accredit makes certain information publicly available, such as the accreditation status of our clients and the scope of their accreditation. This is done to provide transparency and to promote public confidence in our accreditation services.